ICCR (Indian Council for Cultural Relations)

Getting Started Guide

ICCR
MINISTRY OF EXTERNAL AFFAIRS
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1. Introduction

The Indian Council for Cultural Relations (ICCR) is an autonomous organization of the Government of India, involved in India’s external cultural relations, through cultural exchange with other countries and their peoples. It was founded on 9 April 1950 by Maulana Abul Kalam Azad, the first Education Minister of independent India. Its objectives are to actively participate in the formulation and implementation of policies and programmes pertaining to India’s external cultural relations; to foster and strengthen cultural relations and mutual understanding between India and other countries; to promote cultural exchanges with other countries and people; and to develop relations with nations.
Open the URL: http://a2ascholarships.iccr.gov.in/ in any browser or device to access the “ICCR” application.

The Home page will appear:

Home Page contains following menu:-

- Home
- About Us
- Schemes
- Instructions
- Lists
- Guidelines
2. Register

To apply for ICCR Scholarship first applicant should register. Before register for ICCR Scholarship, applicant should have a valid email id and a mobile number. To register click on “Register” link on home page.

Registration form will appear as shown in below screen:-
Fill the mandatory fields and click on Submit button

After click on Submit button, confirmation message will display on Home page as shown in figure below:-

Now applicant will login through Email Id and Password which he/she has provided into Registration form.

To login fill the following details in login form which is provided in home page:

- Enter Login Id
- Enter Password
- Enter Captcha Code
Click on Submit button, applicant dashboard will appear as shown in figure below:-
Three tabs have been provided on Dashboard i.e.

- **Apply Application**
- **Check Status**
- **View Profile**

a) **Apply application:** - Through this tab applicant will apply for ICCR scholarship.
   - Click on Apply Application

   - Application form will appear
➢ Fill the mandatory fields

1. Full Name (IN BLOCK LETTERS)
   Miss
   Olivia

2. Gender
   ○ Male  ○ Female

3. Date of Birth
   8/01/1996

4. Country of Residence *
   Canada

5. Passport No
   74325

a) Date of Issue
   6  Apr  2015

b) Date of Expiry
   8  Jul  2018

c) Place of Issue
   Canada

6. Postal Address *
   House No-50
   Toronto
   Canada
   345678

7. Contact Details *
   Note: Telephone Number With Country Code eg. 011 for India
   21  +  4480213473

Email Id
   sunana.mithali@gmail.com

Permanent Unique ID (Excluding Passport No.)*
   321456
➢ Click on Next button, Next page will appear
➢ Fill the mandatory fields

➢ Click on Next button, Next page will appear
12. Give below the names of two persons who have agreed to testify from their personal knowledge to your character (they must not be related to you and should have direct knowledge of your academic pursuits).

<table>
<thead>
<tr>
<th>Reference 1</th>
<th>Occupation*</th>
<th>Reference 2</th>
<th>Occupation*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name*</td>
<td>Name</td>
<td>Name*</td>
<td>Name</td>
</tr>
<tr>
<td>Email*</td>
<td>Occupation</td>
<td>Email*</td>
<td>Occupation</td>
</tr>
<tr>
<td>Telephone*</td>
<td>Telephone</td>
<td>Telephone</td>
<td></td>
</tr>
<tr>
<td>Postal Address*</td>
<td>Postal Address</td>
<td>Postal Address</td>
<td></td>
</tr>
</tbody>
</table>

13. Details of close relative(s) or friends, if any, in India.

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Occupation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Postal Address</th>
<th>Tel No.</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

14. Have you travelled or lived in India in the past?
- Yes  
- No

15. Have you ever availed of ICCR Scholarship earlier?
- Yes  
- No

16. Are you currently a resident in India?
- Yes  
- No

17. Do you have an International driving licence?
- Yes  
- No

18. Application Submitted Through Indian Mission/Consulate in (Canada)?

19. Any Other Information.

Other Information Which You Want to Share With Us.

Date: 29-06-2017

Place: 

I hereby declare that the particulars given above are true to the best of my knowledge and belief and that I have understood the financial terms and conditions of the Scholarship Scheme. I hereby undertake to abide by them, and I also undertake to return to my country after completion of my studies in India.

- Fill mandatory fields and upload signature
12. Give below the names of two persons who have agreed to testify from their personal knowledge to your character (they must not be related to you and should have direct knowledge of your academic pursuits).

<table>
<thead>
<tr>
<th>Reference 1</th>
<th>Reference 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name *</td>
<td>Name *</td>
</tr>
<tr>
<td>K.S</td>
<td>S.P</td>
</tr>
<tr>
<td>Occupation *</td>
<td>Occupation *</td>
</tr>
<tr>
<td>Teacher</td>
<td>Teacher</td>
</tr>
<tr>
<td>Email *</td>
<td>Email *</td>
</tr>
<tr>
<td><a href="mailto:k@gmail.com">k@gmail.com</a></td>
<td><a href="mailto:p@gmail.com">p@gmail.com</a></td>
</tr>
<tr>
<td>Telephone *</td>
<td>Telephone *</td>
</tr>
<tr>
<td>2345678912</td>
<td>43892895948</td>
</tr>
<tr>
<td>Postal Address *</td>
<td>Postal Address *</td>
</tr>
<tr>
<td>Canada</td>
<td>Canada</td>
</tr>
</tbody>
</table>

13. Details of close relative(s) or friends, if any, in India.

14. Have you travelled or lived in India in the past?
   - Yes
   - No

15. Have you ever availed of ICCR Scholarship earlier?
   - Yes
   - No

16. Are you currently a resident in India?
   - Yes
   - No

17. Do you have an International driving license?
   - Yes
   - No

18. Application Submitted Through Indian Mission [Consulate in Canada]

19. Any Other Information.

Date: 29-06-2017
Place: Canada

I hereby declare that the particulars given above are true to the best of my knowledge and belief and that I have understood the financial terms and conditions of the Scholarship Scheme. I hereby undertake to abide by them, and I also undertake to return to my country after completion of my studies in India.

➢ Click on Next button, next page will appear
Upload Mandatory documents by clicking on Upload link.

After uploading all documents, “Final Submit” button will get enable.
➢ Click on “Final Submit” button, confirmation message will display

Now application will go to the Mission for further processing.

b) Check Status – Through “Check Status” tab applicant can view the status of application.
➢ Click on “Check Status” tab on dashboard

Application Status will appear
c) View Profile – Through this tab applicant can view his/her profile.
   ➢ Click on “View Profile” tab.

***END***